



FIRE FIGHTER II (PARAMEDIC) 2FS14

DEPARTMENT(S): Department of Forestry & Fire Protection
OPENING DATE: January 28, 2022
FINAL FILING DATE: February 28, 2022
EXAM TYPE: OPEN
SALARY: \$3,990.00 - \$5,172.00
LOCATIONS: Statewide

EQUAL EMPLOYMENT & DRUG FREE STATEMENTS

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free state work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

SALARY INFORMATION

This classification is eligible for the following pay:

\$3,990.00 - \$5,172.00 Base Salary (paid every month)
\$2,106.00 - \$2,752.00 Extended Duty Week Compensation (paid every 4 weeks)
\$250.00 - \$6,000.00 Paramedic Bonus (paid every November; amount based on months worked)

In addition to the above pay items, employees are eligible for medical benefits (health, dental, vision) and may be eligible for other pay differentials.

WHO CAN APPLY

Persons who meet the minimum qualifications of the classification, as stated on this examination bulletin. All applicants must meet the education and/or experience requirements by the final filing date of **February 28, 2022** unless otherwise noted on the class specification.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the application and you **MUST** submit the [Accommodation Request Form \(STD. 679\)](#) with your application. This can also be found on the California Department of Human Resources website.

HOW TO APPLY

To apply for this examination, please complete and return the following:

- [Examination/Employment Application \(STD.678\)](#). This can also be found on the California Department of Human Resources' website. *You may submit your application by mail or in person.*
- Copy of your **Emergency Medical Technician-Paramedic (EMT- P) License/card** issued by the state of California.
- Letter from your **paramedic program** stating you are within five months of completing the program (if attempting to meet minimum qualifications through early-in option).

SUBMIT BY MAIL OR IN PERSON:

Department of Forestry and Fire Protection
710 Riverpoint Court,
West Sacramento, CA 95605
Examination Unit – (Attn: Diana Valenciano)

DO NOT SUBMIT APPLICATIONS VIA E-mail

Applications postmarked or personally delivered after the final filing date, **February 28, 2022**, will not be accepted for any reason.

All applications must include "from" and "to" employment dates (month/day/year), time base, and applicable civil service class titles. Applications received without this information will be rejected.

Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

EXAMINATION INFORMATION

To obtain a position on the eligible list, applicants must receive a minimum rating of **70%** on the examination.

ONLINE WRITTEN EXAMINATION WEIGHTED AT 100%

The written examination will be administered in an online format consisting of job-related multiple-choice questions.

Candidates will be provided: CLASSMARKER Test Link

Candidates will need the following: Access to internet.

Compatible Web Browsers: Windows, Macintosh, Linux, ChromeOS/Chromebook, Internet Explorer, FireFox, Chrome, Safari, Opera, iPhone, iPad, iTouch and Android

It is anticipated the online written examination will be held in **April/May 2022.**

More information regarding the examination will be sent to the email address provided on your application.

Please ensure we have the correct email information on file

All exam questions are based on the Knowledge, Skills and Abilities listed in this bulletin and the [Firefighter II \(Paramedic\)](#) classification specification which is located on the CalHR website. Use this information when preparing for this exam and retain this bulletin for your reference.

CANDIDATES WHO DO NOT COMPLETE THE ONLINE EXAMINATION WILL BE DISQUALIFIED.

MINIMUM QUALIFICATIONS

Minimum age of 18 years at the time of appointment. (Candidates who are within two (2) months of satisfying the age requirement will be admitted to the examination.)

AND

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. Applicants who do not possess the license will be admitted to the examination but must secure the license prior to appointment.

AND

Possession of a current Emergency Medical Technician-Paramedic (EMT- P) certificate issued by a California County Health Officer; or enrollment in an approved paramedic training program within five months of completion. (Proof of paramedic certification applicable to county of employment will be required prior to appointment.)

AND

EITHER I

Experience: Three (3) months of fire-fighting experience.

OR II

One (1) year of experience as a certified volunteer fire fighter.

OR III

Completion of prerequisite training courses for Fire Fighter I certification.

OR IV

One (1) year of experience as a Fire Prevention Specialist I and successful completion of the mandatory training courses prescribed for a Department of Forestry and Fire Protection Fire Fighter I.

ADDITIONAL DESIRABLE QUALIFICATIONS

Education equivalent to completion of the twelfth grade.

ELIGIBLE INFORMATION

A Departmental eligible list will be established for the Department of Forestry and Fire Protection. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

POSITION DESCRIPTION

Under supervision, (1) as a member of a fire apparatus crew, to perform the full range of fire-fighting duties in suppression of vehicle, building, improvement and vegetation fires; to assist in building, grounds, and equipment maintenance and repair; and (2) as a member of a paramedic team, to perform paramedic duties in emergency medical situations; and to do other related work.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

1. Patient assessment (e.g., vital signs, skin signs, level of consciousness) to effectively treat patients at the Basic Life Support (BLS) and Advanced Life Support (ALS) level.
2. Pharmacology (e.g., uses, dosage, administration) as appropriate for patient care and scope of practice.
3. Basic Life Support (BLS) (e.g., vital signs, skin signs, level of consciousness) and/or Advanced Life Support (ALS) techniques (e.g., Electrocardiogram [EKG] placement, Intravenous (IV) administration set up, glucometer set up) to effectively treat patients during medical and traumatic emergencies.
4. Principles and practices of emergency medical procedures (e.g., Basic Life Support [BLS], Cardiopulmonary Resuscitation [CPR], Automated External Defibrillator [AED]) to safely respond to and render medical aid.
5. Safety precautions (e.g., Personal Protective Equipment [PPE], body substance isolation) to provide protection from communicable diseases.
6. Patient triage procedures and techniques (e.g., Respirations, Perfusion, Mental Status [RPM], Simple Triage and Rapid Transport [START], triage tags) to ensure appropriate treatment is administered.
7. Appropriate receiving facility criteria (e.g., ST-Elevated Myocardial Infarction [STEMI], trauma, burn, pediatrics) to comply with State and local protocols.
8. Basic human anatomy for effective treatment of patients during medical emergencies.
9. Controlled substance management to ensure Drug Enforcement Administration (DEA) compliance.
10. Decontamination techniques (e.g., proper hand washing, sanitization of reusable medical equipment, biohazard disposal, Personal Protective Equipment [PPE]) to minimize the spread of communicable diseases following an incident.
11. Health Information Portability and Accountability Act (HIPPA) laws, rules, and regulations to ensure compliance and information security.
12. Safety gear (e.g., Personal Protective Equipment [PPE], traffic vest, fire shelter) to ensure compliance with safety rules, regulations, and personal safety.

13. Emergency operations (e.g., rescue, fires, hazardous material incidents) to mitigate incidents in a safe and effective manner.
14. Mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) to effectively communicate with others.
15. Wildland firefighting safety rules of engagement (e.g., 10 Standard Firefighting Orders, 18 Situations That Shout Watch Out, Lookouts, Communication, Escape Routes, Safety Zones) to ensure safe operations.
16. The proper uses and abilities of transport resources (e.g., ambulance, air-ambulance, rescue helicopters) to ensure patient is provided proper transport to appropriate medical facility.
17. Rapid Intervention Crew (RIC) tactics (e.g., large area search, breaching and breaking, softening a structure) for firefighter safety and rescue.
18. Selection, maintenance, and inspection methods for safety gear (e.g., Personal Protective Equipment, traffic vest, fire shelter) to ensure compliance with safety rules, regulations, and personal safety.
19. Basic fire behavior (e.g., types, phases, characteristics) to identify the most effective extinguishing methods.
20. Fire suppression practices and procedures for various types of fire (e.g., structural, vehicle, wildland) to safely and effectively mitigate an incident.
21. Fire suppression principles, strategies, and tactics for various types of fires (e.g., structural, vehicle, wildland) to safely and effectively mitigate an incident.
22. Lookouts, Communication, Escape routes, Safety zones (LCES) to ensure incident safety.
23. California Occupational Safety and Health Agency (CAL/OSHA) policies (e.g., two in – two out, accountability, lockout – tag out) to ensure personnel safety and compliance with Federal and State law.
24. Fire hose types (e.g., attack, supply) to ensure appropriate use in fire suppression and other activities.
25. Rescue/extrication equipment (e.g., hydraulic and pneumatic tool, stabilizing devices) to safely and effectively remove entrapped victims.
26. Factors affecting wildland fire behavior (e.g., fuel, weather, topography) to ensure safe and effective operations.
27. Various terminology (e.g., incident command system, medical, fire) to communicate effectively.
28. California Code of Regulations (CCR) Title 22, Division 9 pertaining to Emergency Medical Services (EMS).
29. Emergency scene safety practices (e.g., traffic, life safety hazards, apparatus placement) to ensure the safety of the public and emergency response personnel.
30. Proper ladder placement in various situations (e.g., multilevel buildings, heavy smoke, rescues) and emergency incidents (e.g., how they are used to ventilate a structure) to ensure personnel and public safety.
31. Incident accountability techniques (e.g., safety checks, Personnel Accountability Report, accountability tags) to ensure personnel safety.

32. Hand and power tools (e.g., chain saws, McCleod, Pulaski) during emergency and non-emergency incidents to remove fuel and assist in fire suppression and prevention.
33. Fire tools and equipment (e.g., chainsaw, axe, ventilation fans) to ensure proper use and maintenance.
34. Rescue, Exposures, Confinement, Extinguish, Overhaul, Ventilation, Salvage (RECEO VS) and Size Up, Locate the Fire, Identify and Control Flow Path, Cool the Space from Safest Location, Extinguish the Fire, Rescue, Salvage (SLICERS) procedures to ensure effective operations in structural fires.
35. Hose deployment techniques (e.g., hose loads, drop points, fire flow) to effectively suppress and mitigate various types of fires (e.g., structure, wildland, vehicle).
36. Equal Employment Opportunity (EEO) policies and procedures to ensure employees are protected from discrimination in the workplace.
37. Safe food handling methods to ensure health and wellbeing of personnel to avoid food borne pathogens.
38. Structural chainsaw operations (e.g., rescue, ventilation, overhaul) to ensure life, safety, and compliance with Department Chainsaw policy.
39. Techniques involved in performing extractions in search and rescue operations to assist performance in emergency response.
40. Rescue and/or extrication techniques (e.g., vehicle, building, trench) to safely and effectively remove entrapped victims.
41. Fire service ladders (e.g., testing, maintenance, use) to ensure operational readiness and personnel and public safety.
42. Writing elements (e.g., spelling, grammar, punctuation, sentence structure) to ensure that written materials are complete, concise, and error-free.
43. Continuous Quality Improvement (CQI) standards to ensure proper patient care and document trending of patient care.
44. The proper uses and abilities of air-ambulance and rescue helicopter to ensure proper transport of patient to appropriate medical facility.
45. Accepted command systems (e.g., Incident Command System [ICS], National Incident Management System [NIMS]) for proper incident organization and structure.
46. Defensive driving techniques (e.g., traffic laws, intersection approach, utilization of warning devices) to safely operate Department vehicles in emergency and non-emergency situations.
47. Extinguishing agents (e.g., water, foam, gel) and their appropriate use during fire suppression.
48. Hazardous material incident operations to analyze the situation and determine the appropriate actions (e.g., isolate and deny entry, lock-out, tag-out, dike or dam the flow) to safely minimize and/or mitigate an incident.
49. Mathematic calculations (e.g., algebra, arithmetic, geometry) for effective job performance.

Skill to:

1. Render basic medical aid (e.g., Cardiopulmonary Resuscitation [CPR], oxygen administration, control bleeding) to stabilize patient.
2. Perform and adhere to the California State Paramedic scope of practice (e.g., intubation, vascular access, medication administration).
3. Operate medical devices (e.g., Automated External Defibrillator [AED], bag valve mask, splints) to render medical aid.
4. Operate resuscitator and/or bag valve mask to individuals having difficulty breathing and in respiratory failure.
5. Operate Self Contained Breathing Apparatus (SCBA) equipment for effective operation and use.
6. Acquire and maintain a valid California driver's license.
7. Speak to others in English to effectively convey information (e.g., incident, safety, education) at the high school graduate level.
8. Don and doff infectious control equipment and Personal Protective Equipment (PPE) (e.g., mask, gloves, eye protection) to provide for firefighter safety in accordance with Department policies and procedures.
9. Perform arduous physical activity (e.g., lifting, hiking, climbing) while carrying equipment in all conditions and terrain for effective job performance.
10. Don and doff appropriate fire & safety gear (e.g., Nomex, turnouts, vests) to provide for firefighter safety in accordance with Department policies and procedures.
11. Operate firefighting equipment (e.g., hoses, extinguishers, ladders) for safe and effective use during fire suppression and training.
12. Speak to others to effectively convey information (e.g., incident, safety, education).
13. Read and comprehend information (e.g., fire, medical, policies and procedures) at the high school graduate level to effectively interpret information.
14. Produce written correspondence in English at the high school graduate level (e.g., email, letters, forms) to effectively convey information.
15. Operate firefighting equipment (e.g., hoses, extinguishers, ladders) for safe and effective use during fire suppression and training.
16. Operate and climb (e.g., carry, maneuver, raise) various types of ladders for safe and effective operation.
17. Use proper lifting mechanics to prevent personal injury.
18. Multi-task during emergency and non-emergency situations.
19. Safely prepare food to ensure health and wellbeing of personnel and to avoid food borne pathogens.
20. Use extrication tools and equipment (e.g., hydraulic tools, pneumatic tools, stabilizing devices) to effect rescue of pinned or trapped victims.
21. Tie knots (e.g., bowline, clove hitch, family of eights) to prepare patients, personnel, or equipment for movement and rescue.
22. Manipulate various tools (e.g., gas, electric, manual) for safe and effective use.

23. Use communication equipment (e.g., radio, telephone, Mobile Data Computer) for effective communication in emergency and non-emergency situations.
24. Perform vertical ventilation operations (e.g., single/multi family dwelling, commercial structures) under fire conditions in accordance with Department policies and procedures.
25. Clean and maintain fire facilities, apparatus, and equipment.
26. Construct a fire line using tools (e.g., power, hand, firing devices) to limit fire spread in various fuel types and conditions.
27. Safely operate emergency equipment (e.g., utility vehicles, fire apparatus, ambulance) through adverse conditions (e.g., heavy traffic, long drives, poor visibility).

Ability to:

1. Administer Cardiopulmonary Resuscitation (CPR) support to patients in medical emergencies (e.g., cardiac arrest, respiratory failure).
2. Assist an Advanced Life Support (ALS) provider with techniques (e.g., Electrocardiogram [EKG] placement, Intravenous [IV] administration set up, glucometer set up).
3. Provide appropriate care and treatment to patients when necessary to preserve life in compliance with State law and local protocol.
4. Perform Advanced Life Support (ALS) techniques (e.g., Electrocardiogram [EKG] placement, Intravenous [IV] administration set up, glucometer set up).
5. Perform differential diagnosis (e.g., cardiac vs. non-cardiac chest pain, respiratory vs. anxiety) to ensure proper patient care.
6. Check vital signs of a patient to determine whether circulation and respiration are functional and adequate.
7. Make sound judgments regarding patient care while under a variety of stressful situations (e.g., dog attack, fire, medical rescue, victims of severe trauma) to ensure patient health and safety.
8. Recognize the critically ill or injured (e.g., acute vs. non-acute) for proper treatment and patient destination.
9. Maintain current licensures and certifications for Basic Life Support (BLS) and/or Advanced Life Support (ALS) level by attending continuing education as required by State law and local protocol.
10. Pass annual medical clearance for fit-testing respiratory protection equipment to meet the requirements of the California Occupational Safety and Health Agency (CAL/OSHA).
11. Learn current technologies and medical care techniques that are dynamic in nature (e.g., resuscitation, oxygen delivery).
12. Take direction from all ranks and classes at incidents or where operationally applicable.
13. Perform suppression activities in and around Immediate Danger to Life and Health (IDLH) atmospheres utilizing appropriate Personal Protective Equipment (PPE) (e.g., Self-Contained Breathing Apparatus [SCBA], turnouts, hazmat).

14. Recognize the characteristics of fire behavior (e.g., flashover, backdraft, firenado) to ensure firefighter safety and public safety.
15. Live in a fire station compatibly (e.g., eat, sleep, travel) with others (e.g., supervisors, co-workers, cooperators).
16. Quickly prepare self (e.g., mentally, physically) for response to an emergency.
17. Communicate effectively in stressful situations and adverse conditions (zero visibility, fighting fire in an Immediate Danger to Life and Health [IDLH]).
18. Work as a member of a team to reach a common goal and/or objective.
19. Maintain situational awareness during stressful situations.
20. Operate charged fire hoses and/or fire extinguishers for appropriate application during fire suppression and other activities.
21. Communicate (e.g., read, write, speak) effectively in English at a level required for successful job performance.
22. Perform job duties under adverse conditions in compliance with Department policies and procedures and local Emergency Medical Services (EMS) protocol.
23. Place patient on gurney, assisted by another person, for transport to proper medical facility.
24. Accurately interpret and follow directions from others (e.g., adjoining forces, crews, supervisors).
25. Safely lift, carry, and transport patients using the proper techniques and devices (e.g., gurney, backboard, stair chair) for transport to proper medical facility.
26. Climb stairs (e.g., high rise, multistory structures) while carrying equipment in adverse environments.
27. Recognize life safety hazards (e.g., down power lines, gas leaks) and make appropriate decisions for resolution.
28. Safely perform arduous physical activity (e.g., lifting, hiking, climbing) for extended periods of time to maintain effective job performance.
29. Present and maintain a professional appearance and demeanor in accordance with Department policies and procedures.
30. Multi-task and operationally prioritize during emergency and nonemergency situations to accomplish numerous tasks.
31. Produce written correspondence in English at the high school graduate level (e.g., email, letters, forms) to effectively convey information.
32. Orally communicate effectively to a variety of audiences (e.g., patients, coworkers, public).
33. Meet the physical characteristics in accordance with National Fire Protection Association (NFPA) guidelines and Department policies and procedures.
34. Analyze emergencies and/or problems and take best course of action to resolve situations.
35. Perform job duties in extreme temperatures, hazardous conditions, and all types of weather.
36. Calm emotionally distressed or distraught patients, victims, relatives, friends, co-workers, and spectators at an incident.
37. Operate various fire hoses (e.g., charged, bundled) for appropriate application during fire suppression and other activities.

38. Recognize the characteristics of smoke (e.g., Volume, Velocity, Density, Color [VVDC]) to determine operational needs and safety factors.
39. Manage time effectively, multi-task, and prioritize assignments to meet objectives.
40. Neutralize stressful situations in emergency and non-emergency situations.
41. Perform arduous physical activity (e.g., running, hiking, climbing) while wearing appropriate Personal Protective Equipment (PPE) (e.g., structural, wildland, hazmat) for extended periods of time.
42. Adapt to changing situations and circumstances (e.g., medical, fire, hazmat) when completing work assignments.
43. Perform as part of a fire suppression crew during emergency incidents and work projects.
44. Interpret applicable laws, rules and regulations (e.g., Emergency Medical Services [EMS], Ryan White Act) to ensure appropriate application in all administrative and firefighter activities.
45. Prepare clear and concise reports (e.g., fire, finance, medical) in accordance with Department policies and procedures.
46. Maneuver (e.g., carry, raise, lower, climb) various types of ladders (e.g., straight, extension).
47. Determine appropriate route for response to emergency calls.
48. Use mobile communication devices (e.g., cell phones, two-way radios, Mobile Data Computers) to effectively communicate in emergency and non-emergency situations.
49. Safely use and maintain firefighting tools and equipment (e.g., chainsaw, axe, ventilation fans).
50. Hike on steep, uneven terrain while carrying equipment in all weather conditions.
51. Determine appropriate strategies and tactics (e.g., Rescue, Exposures, Confinement, Extinguish, Overhaul, Ventilation, Salvage [RECEO VS] and Size Up, Locate the Fire, Identify and Control Flow Path, Cool the Space from Safest Location, Extinguish the Fire, Rescue, Salvage [SLICERS], defensive vs. offensive, mode of operations) in emergency situations in accordance with Department policies and procedures.
52. Extract specific details from complex information during oral communication.
53. Handle (e.g., maneuver, position, carry) various sizes of fire hose.
54. Analyze situations for development and implementation of an effective course of action during emergency and non-emergency situations.
55. Communicate effectively using a variety of terminology (e.g., Incident Command System [ICS], medical, fire) to relay pertinent information.
56. Analyze and assess effectiveness of emergency medical services care (e.g., audit emergency medical services reports, patient outcome, data collection) for quality improvement and patient care.
57. Receive incoming telephone or alarm system calls regarding emergency and non-emergency fire service, ambulance service, information, and after hours calls for the departments within a city or county.
58. Hear within speech frequency uncorrected.

59. Read and interpret reference materials (e.g., training materials, policies, reports) for effective application.
60. Construct a fire line (e.g., indirect, direct, hand tools, dozers, firing operations) to limit fire spread in various fuel types and conditions.
61. Read and interpret maps (e.g., topographic, road, quadrangle) to accurately and efficiently arrive and depart from a destination.
62. Use extrication tools and equipment (e.g., hydraulic spreading tools, pneumatic cutting tools, torches, drills, axes, hydraulic cutting devices, jacks, blocks, air bags, stabilizing devices) to rescue pinned or trapped victims.
63. Assist in meal preparation (e.g., hand washing, cooking, food preparation) for station or facility crew to provide daily meals.
64. Assist in leading personnel (e.g., co-workers, crews, cooperating agencies) in emergency and non-emergency situations.
65. Recognize sensitive situations (e.g., crime scene, fatality accident) to maintain confidentiality.
66. Tie knots and hitches (e.g., family of eights, clove hitch) to facilitate rescues, secure items, and complete projects.
67. Assist in properly managing an incident within an incident (e.g., wildland, structural, medical).
68. Instruct others (e.g., employees, public) in emergency and non-emergency situations.
69. Perform mathematical calculations (e.g., arithmetic, algebra, geometry) to prepare various reports and logs.
70. Use computer software (e.g., Microsoft Office Suite, mapmaking, Department specific programs) to complete reports and presentations, create documents, conduct research, and communicate appropriately with others.
71. Develop and/or maintain programs (e.g., quality assurance, continuing education, Automated External Defibrillator [AED]).
72. Operate Department and cooperating agencies' equipment (e.g., mobile, emergency medical service, fire suppression) for effective incident mitigation.
73. Instruct others (e.g., public, coworkers) for general educational purposes.

VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination, pursuant to Government Code section 18973.1, effective January 1, 2014 as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status. Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at [CAL HR Veterans Information](#).

CONTACT INFORMATION

Department of Forestry and Fire Protection
(916) 894-9580

CALFIREexams@fire.ca.gov

TDD is Telecommunications Device for the Deaf and is reachable only from phones
Equipped with a TDD Device

1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)

STS is Speech-to-Speech Service for persons with a speech disability and is
reachable at

1 (800) 854-7784 (California) or 1 (800) 947-8642 (Nationwide)

GENERAL INFORMATION

For all examinations (with or without a written feature), it is the candidate's responsibility to contact the Department of Forestry and Fire Protection, (916) 894-9580, three weeks after the cut-off/final filing date if he/she has not received a progress notification or notice to appear.

If a candidate's notice of oral interview or performance test fails to reach him/her three days prior to their scheduled appointment due to a verified postal error, he/she will be rescheduled upon written request.

Applications are available [online](#) at CalHR, local offices of the Employment Development Department and the testing Department on this job bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department of Forestry and Fire Protection reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) Departmental promotional, 3) multi-Departmental promotional, 4) service-wide promotional, 5) Departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

If High School Equivalence is Required: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) Test; 2) completion of 12 semester units of college work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

Confidentiality and Security: Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in State civil service.

How to apply for Veterans' Preference: The California Department of Human Resources (CalHR) has information on how to apply for Veterans' Preference at [CalHR Veterans Information](#), and the Application for Veterans' Preference determination ([CalHR 1093](#)).